

MONTANA OFFICE OF PUBLIC INSTRUCTION

E-RATE TECHNOLOGY PLAN REVIEW CRITERIA (Schools and Libraries Division)

(E-RATE PLANS MAY NOT BE APPLICABLE TO OTHER TECHNOLOGY FUNDING PROGRAMS)

School District _____

Successful technology plans align the overall education or library service improvement objectives with the following five criteria. To qualify as an approved Technology Plan for a Universal Service Program discount, the plan must meet these criteria. It is critical that technology planning not be viewed or treated as a separate exercise dealing primarily with hardware and telecommunications infrastructure. There must be connections between the proposed physical infrastructure of the information technology and the plan for professional development, curriculum reform, and library service improvements.

Rating Rubric

- 5 points** Strongly Agree
3 points Agree
1 point Disagree
0 points Information is missing for the required element.

THE TECHNOLOGY PLAN MUST INCLUDE:	RATING/COMMENTS
The plan establishes clear goals and a realistic strategy for using telecommunications and information technology to improve education or library services.	0 1 3 5
The plan has a professional development strategy to ensure that staff know how to use the new technologies to improve education or library services.	0 1 3 5
The plan includes an assessment of the telecommunication services , hardware, software and other services that will be needed to improve education or library services.	0 1 3 5
The plan provides for a sufficient budget to acquire and support the non-discounted elements of the plan: the hardware, software, professional development, and other services that will be needed to implement the strategy.	0 1 3 5
The plan includes an evaluation process that enables the school or library to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.	0 1 3 5

To be approved, a plan must score a three or better for each item listed above.

Reviewer:	Date:	APPROVED:	YES	NO
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